



STADTBÜCHEREI Gaildorf

Library Policy

The STADTBÜCHEREI Gaildorf is a public library
The library is available for everyone; there is no charge
for use of library items within the library premises.

Library Service

We offer about 21.000 media: fiction and non-fiction,
newspapers, magazines, CDs, games, CD-ROMs, DVDs
and a large amount of literature and other
media for children.
Novels, DVDs and children's books are also
available in different languages.

Join the Library

For registration you need to bring a valid identity
card or passport as well as a document indicating
your current place of residence. You will need a library
card to borrow media. The library card is free
People up to 16 years need to bring an application with
their parents' signature as agreement for registration.
We kindly ask you to notify us immediately if you
have lost your card, or when changing address.

Replacement of Lost Membership Cards
The replacement charge is **1,60 €**.

Loan Period

Book, game: 4 weeks
Audio book: 4 weeks
Magazine: 4 weeks
Movie (DVD): 4 weeks
Extensions are possible up to 2 times unless the title
has been reserved by another user. Titles on loan
can be reserved.

Fines

We regret that we have to charge a fee on each
item overdue.
10 cent per item per day overdue
Note: Fines will continue to accumulate daily on all
overdue items until the item is renewed or returned.

To avoid fines you can:
Renew online via the Library catalogue
Renew by telephone on 07971/253 680
Renew in person or by e-mail

Please note that the library card holder is responsible
for all items borrowed. The user will be charged for lost
or damaged items.

Inter-Library Exchange

Scientific books, periodicals, dissertations etc.
not in stock can be provided through inter-library
exchange from other libraries.
For this service we charge you **3,00 €** per item.
Note: If you don't pick up an interlibrary loan you
will still be charged.

Reservations

You can:
Reserve online via the Library catalogue
Reserve in person or by telephone or by e-mail
Reservations are free. You will be informed by
telephone when to collect the item.

Public Computer

Library members can use our computer for free.

Printing, Photocopying

Printing - A4 Black + White (per side) – **10 cent**
Photocopying - A4 Black + White (per side) – **10 cent**
Photocopying - A3 Black + White (per side) – **20 cent**
Photocopying - A4 Colour (per side) – **50 cent**
Photocopying – A3 Colour (per side) – **100 cent**

Borrow E-books

This service is only available to people who are already
registered as a member of Gaildorf Public Library
_E-book downloads are available for most e-readers
(except Kindles)
It is free to borrow an item, and it is "loaned" to you for
3 weeks, after which it will disappear from your device.
You will need to know your library membership number
and PIN **before** you can register to use the
service. Contact us if you do not know your PIN.

How to find books and other media in Gaildorf Public Library?

Left wing

Non-Fiction is shelved in classification order

A Nachschlagewerke

(General Reference Books)

B Lebensbeschreibungen (Biography)

C Erdkunde (Geography / Travel Guides)

D Heimatkunde (Local History)

E Geschichte / Zeitgeschichte

(History / Contemporary History)

F Recht (Law)

P Literaturwissenschaften (Science of Literature)

CD-ROM (Computer Games)

Fiction

Romane / Erzählungen (Novels, Stories)

Hörbücher (Audiobooks)

Gedichte (Poetry)

Märchen (Tales)

Fremdsprachige Literatur (Books in Foreign Languages)

Großdruck (Large Print / Easy Reading)

Öffentl. Computer (Public Computer)

OPAC (Library Catalogue)

Kopierer (Photocopier)

Right wing

Non-Fiction is shelved in classification order

G Staat-Gesellschaft-Politik (Politics)

H Wirtschaft (Economy)

K Religion (Religion)

L Philosophie (Philosophy)

M Psychologie (Psychology)

N Pädagogik (Education)

O Sprachen (Languages)

R Bildende Kunst (Arts / Science of Art)

S Musik-Theater-Tanz (Music-Theatre-Dance)

T Mathematik (Mathematics)

U Naturwissenschaften (Natural Sciences)

V Medizin (Medicine)

W Technik (Technics, Computer Science)

X Hauswirtschaft (Home Economics)

Y Sport-Spiele-Basteln (Sports-Games-Handicraft)

Zeitschriften (Magazines)

DVD Spielfilme (Movie Collection)

WC (Toilet)

Youth Library

Age 2-9

Bilderbücher (Picture Books)

Romane für Kinder (Fiction Books for Children)

Sachbücher (Non-Fiction Books)

CDs (Audiobooks for Children)

Spiele (Family Games)

Age 10-15

DVD Kinderfilme (Movies for Children)

CDs (Audiobooks for Teens)

Jugendromane (Novels for Young Adults)

Sachbücher (Non-Fiction Books)

Comics

Please note that eating, drinking or smoking is not permitted inside the library. We further ask you to leave your bags, rucksacks, satchels in the lockers and to switch off your mobile.

If you have any questions or need help, please do not hesitate to ask our library staff.

Contact + Information

Stadtbücherei Gaildorf

Schloss-Strasse 6

74405 Gaildorf

Library staff: S. Rombach + S. Welz
D. Walzhauer + S. Koeger

phone: 07971/253.680

e-mail: stadt@buecherei.gaildorf.de

24-hour renewal:

<https://bibliotheken.komm.one/gaildorf>

Download E-books: www.onleihe-hn.de

Opening Times

Monday - closed

Tuesday - 14:00pm to 06:00pm

Wednesday - 14:00pm to 06:00pm

Thursday - 10:00am to 06:00pm

Friday - 14:00pm to 06:00pm

Saturday*- 10:00am to 12:00am

Sunday – closed

Bank holidays – closed

School holidays – open

*First Saturday of every month